

MINUTES OF THE VIRTUAL MEETING OF
THE KIRKLAND TOWN LIBRARY BOARD OF TRUSTEES
June 24, 2021

The meeting of the Kirkland Town Library Board of Trustees was called to order (and recording started) at 6:30 p.m. on Thursday, June 24, 2021.

PRESENT: Elizabeth Bentley, Marie Boucek, Bill Bower, Natalie Brown, Anne Debraggio (director), Joe DeTraglia, Edwin Grant, Barb Grimes, Sara Groh, Stacey Himmelberger, Judy Kowalczyk, Matt Lacy, and Sara Ziesenitz. Excused: Ashley Simons and Darby O'Brien.

SECRETARY'S REPORT: Natalie made a motion, and Bill seconded, to accept the minutes of the May 27, 2021, meeting. The motion was passed unanimously (with one correction emailed in advance of the meeting by Barb; trees were removed behind the library and not in the front).

TREASURER'S REPORT: Natalie shared the Profit & Loss Budget Performance reports and balance sheets for April and May on behalf of the Finance Committee and made a motion to approve. The motion was passed unanimously.

DIRECTOR'S REPORT:

Stands as submitted, with the following items of note:

- Board members are invited to attend two upcoming events: The library will host the Chamber Networking breakfast on Aug. 4, and a "Connect with Your Government" event on Aug. 5.
- Hosting a "Meeting of the Minds" with local non-profits (KAC, CHS, Pool, Kirkland Trails)
- Book discussions: Collaboration with Utica Public Library (*Underground Railroad* by Colson Whitehead and *The Water Dancer* by Ta-Nehisi Coates), and Miss Hepburn will lead a discussion for teens/college students (*World of Wonders: In Praise of Fireflies, Whale Sharks and Other Astonishments* by Aimee Nezhukumatahil)
- Offering a series of four teach workshops based on Tech-Talk webinars and articles.
- Clinton vs Clinton friendly competition with the North County Branch Library in Clinton, N.J., to see which community will read the most minutes this summer
- Grant news: submitted Stewart's Grant - \$500 for baby/toddler equipment; received \$1,461 from CLRC's COVID recovery grant.
- Business Appeal at \$4,000: 7 tent sponsors = \$1,750; other donations = \$2,250
- COVID update: Continuing with mask requirement; August board meeting... in person!

PRESIDENT'S REPORT:

No report

FRIENDS REPORT:

Work continues to get ready for the book sale, scheduled for Aug. 27-29. Also, a reminder about the upcoming KTL Trustee/Friends Social, 6:30-8 p.m., Aug. 18, at the library tent.

COMMITTEE REPORTS:

Facilities: Stands as submitted.

Finance: Stands as submitted. Natalie, on behalf of the Finance Committee, made a motion to approve the Disposal of Library Property Policy (below). The motion was passed unanimously.

Disposal of Library Policy

Any item owned by the Library that is no longer needed for the provision of library services may be disposed by the Director in a method that most efficiently and effectively provides the Library with the greatest net monetary return. Only property having a monetary value need be declared surplus. The donation of property to other local educational or charitable organizations, or to other libraries, is encouraged. The Director is authorized to approve such donations on a case-by-case basis. Items that could neither be sold nor donated will be turned over for recycling if possible and economically feasible. Items valued at \$1,000 or more shall require Board approval before disposal.

Policy: Stands as submitted.

OLD BUSINESS: none

NEW BUSINESS: none

At 7:04 p.m., Stacey made a motion to adjourn and Judy seconded. The motion was passed unanimously.

Respectfully submitted,
Stacey Himmelberger, secretary

2021 MEETING DATES: Aug. 26, Sept. 23, Oct. 28, Nov. TBD