

MINUTES OF THE VIRTUAL MEETING OF
THE KIRKLAND TOWN LIBRARY BOARD OF TRUSTEES
March 25, 2021

The meeting of the Kirkland Town Library Board of Trustees was called to order (and recording started) at 6:31 p.m. on Thursday, March 25, 2021.

PRESENT: Elizabeth Bentley, Marie Boucek, Bill Bower, Natalie Brown, Anne Debraggio (director), Joe DeTraglia, Edwin Grant, Barb Grimes, Sara Groh, Stacey Himmelberger, Judy Kowalczyk, Matt Lacy, Darby O'Brien, Ashley Simons, Joe DeTraglia, and Sara Ziesenitz.

SECRETARY'S REPORT: Bill made a motion, and Win seconded, to accept the minutes of the Feb. 25, 2021, meeting. The motion was passed unanimously.

TREASURER'S REPORT: The February balance and P&L sheets stand as submitted. The \$4,800+ balance in the PayPal account will be transferred to the operating account. Natalie made a motion on behalf of the Finance Committee to accept the report. The motion was passed unanimously.

DIRECTOR'S REPORT:

Stands as submitted, with the following items of note:

- Thanks to Sara Z for agreeing to represent the library on the Clinton-Kirkland Improvement Commission.
- Darby made a motion stating that Anne, Natalie, and Barb, "subject to any written limitations, are authorized to exercise the powers granted on the NBT Bank, N.A. corporate authorization resolution." Judy seconded. The motion was passed unanimously.
- Anne has been in contact with Jack Ovens, who would like to establish the Elizabeth Hubbard Ovens Fund as an estate gift in memory of his wife. (He also has a fund in honor of his first wife.) Natalie made motion to establish the fund; Bill seconded. The motion passed unanimously.

PRESIDENT'S REPORT:

Barb reported that at the last MidYork Library board meeting, members discussed a grant from The Community Foundation that allowed area libraries to receive disinfecting foggers. KTL was one of those that benefitted. MidYork board members were overwhelmingly impressed by a letter Anne wrote to the company. As a result, five more foggers were made available. Kudos to Anne!

FRIENDS REPORT:

Stands as submitted. The Friends have amended their membership policy, approved by the board's executive committee, to allow for an additional member (14 to 15).

Committee Leadership:

Dave Smallen, Chair
Kristy Moses, Vice-Chair
Rachel Givens, Treasurer
Matt VanSlyke, Secretary

New Committee Members:

Alexandra Wohnsen
Laura Daprano
Fiona Helmuth
Randy Pinto
Laura Fuller

COMMITTEE REPORTS:

Barb reminds committees to start to meet and work on goals. Let Anne and Barb know when meetings will take place.

Executive: An online orientation took place for new board members. The Executive Committee approved the Pandemic Contingency Plan required by NYS. (Some additional minor editing is required.) Darby made a motion to approve the plan; Natalie seconded. The motion was passed unanimously.

Facilities: Stands as submitted. Discussion/work continues on the deck project.

Finance: Stands as submitted.

OLD BUSINESS: none

NEW BUSINESS: none

At 6:59 p.m., Natalie made a motion to adjourn and Bill seconded. The motion was passed unanimously.

Respectfully submitted,
Stacey Himmelberger, secretary

2021 MEETING DATES: April 22, May 27, June 24, Aug. 26, Sept. 23, Oct. 28, Nov. TBD