

MINUTES OF THE VIRTUAL MEETING OF
THE KIRKLAND TOWN LIBRARY BOARD OF TRUSTEES
Jan. 28, 2021

The meeting of the Kirkland Town Library Board of Trustees was called to order (and recording started) at 6:03 p.m. on Thursday, Jan. 28, 2021.

PRESENT: Elizabeth Bentley, Marie Boucek, Bill Bower, Natalie Brown, Anne Debraggio (director), Edwin Grant, Barb Grimes, Sara Groh, Stacey Himmelberger, Judy Kowalczyk, Ashley Simons, and Sara Ziesenitz. EXCUSED: John Amuso, Darby O'Brien

No public comment.

SECRETARY'S REPORT: Bill made the motion and Judy seconded to accept the minutes of the Dec. 10, 2020, meeting. The motion was passed unanimously.

TREASURER'S REPORT: The Finance Committee has not met, so will present in February. Anne has begun the audit process.

DIRECTOR'S REPORT: Stands as submitted with the following items of note:

- Welcome to new board members Marie Boucek, Edwin Grant, and Sara Ziesenitz!
- Patrons will continue to be limited to 15 minutes in the library until COVID-positive cases drop to less than 2 percent
- The Central New York Library Resources Council (CLRC) grant provided laptops, which allow patrons to borrow and use in their cars in the parking lot to access the Internet
- January-March activities will be theme-based; lots of good feedback
- The 5K walk will take place but will switch dates due to bitterly cold weather
- The annual report to the state is in progress; must be submitted to MidYork by March 1

PRESIDENT'S REPORT: Stands as submitted. Sara had previously shared the 2020-21 board committee goals (with the exception of finance). Stacey made a motion to approve the goals as stated; Judy seconded. The motion passed unanimously.

FRIENDS REPORT: Stands as submitted. Members of the Friends are asking who will be their trustee liaison this year.

COMMITTEE REPORTS

Executive: Stands as submitted with special mention that the PPP loan forgiveness application was approved and fully forgiven. Anne will work with the Finance Committee to decide if the library will apply in the next round.

Advancement: Stands as submitted. It was pointed out that financial contributions to the library from area businesses is down 41%; however, the library made no formal request from businesses this year.

Facilities: Stands as submitted

Finance: Natalie made a motion to adopt a resolution, approved by the Finance Committee, to exceed the tax levy limit for 2022. The motion was passed unanimously.

Human Resources: Executive session to discuss the director's salary will be tabled until February.

Nominating: Stands as submitted with a few items to note.

- Joe DeTraglia and Matt Lacy have agreed to serve on the board, which will increase the total number of members to 14.
- Per recommendation of the Nominating Committee, the bylaws will be modified to reflect that the current number of trustees on the board is fourteen. The motion was passed unanimously.

OLD BUSINESS: none

NEW BUSINESS: none

At 6:24 p.m., Bill made a motion to adjourn and Judy seconded. The motion was passed unanimously.

Respectfully submitted,
Stacey Himmelberger, secretary

2021 MEETING DATES: Feb. 25, March 25, April 22, May 27, June 24, Aug. 26, Sept. 23, Oct. 28,
Nov. TBD